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HEADING
TOWARD
EXCLLENCE

GOVT. P.G. COLLEGE DHALIARA
DISTT. - KANGRA, H.P.

UG Prospectus

2022-23

Table of Contents

Note: The whole Application Process can be seen at **This Link** <= (Click)

Academic Calendar

Admission/ Regular Study Schedule

Submission of Admission Forms	10th July, 2022 to 20th July, 2022	10 Days
Display of 1st Merit List	21st July, 2022	
Fee to be Deposited	22nd July, 2022 to 25th July, 2022	04 Days
Display of 2nd Merit List	26th July, 2022	
Fee to be Deposited	27th July, 2022 to 28th July, 2022	02 Days
Orientation of 1st Year Students	29th July, 2022 to 30th July, 2022	02 Days
Regular Teaching	01st August, 2022 to 21st October, 2022	82 Days
	27th October, 2022 to 31st December, 2022	66 Days
	05th February, 2023 to 14th April, 2023	69 Days
	Total Working Days	**217 Days**

Vacation Schedule

Summer Vacation	10th June, 2022 to 06th June 2022	25 Days
Diwali Break	22nd October, 2022 to 26th October, 2022	5 Days
Winter Vacations	01st January, 2023 to 04th February, 2023	35 Days
	Total Vacation Period	**65 Days**

Examination/ Evaluation Schedule

Examination	15th April 2023 to 20th April 2023	36 Days

Note: **The whole Application Process can be seen at <u>This Link</u> <= (Click)**

1. About The Institution

Established in July, 1973 by Sh. Kesho Dass of Pathankot with the co-operation of some enterprising, enlightened and foresighted people of the area, was initially named after its founder, Thakur Kesho Dass College which fullfilled the long cherished dream of the people in the catchment area of approximately 25 Km. in its periphery for imparting higher education to their children. On the strong public demand, the state Government took over this college on Aug. 15, 1984 and rechristened as Govt. College, Dhaliara. The College initially started with Humanitites in 1973 introducing Science (NM) in 1989, Commerce in 1996 and Medical group in 1999. A new chapter was added to the history of this college when it was granted permission to start post graduate classes in the subject of English & Hindi in 2001 and Economics in 2017. The college has introduced Geography in CBCS under UG programe from the session 2017-18, Geology form the session 2018-19 and Computer Science from the session 2019-20. College has started M.Sc in Physics and Chemistry and M.Com from the session 2020-21. The College has also introduced Sociology under UG Programme from the session 2021-22. B.VOC in Retail Management and Hospitality & Tourism has been introduced from the session 2021-22 with 40 seats in each Course.

Located in the serene and sylvn environment about 400 mt. away from Dhaliara market on Dharmshala-Chandigarh road, this college is an ideal place for learning. The Pong Lake in the fore front and Shivalik hills in the background, lend it an aura of Asharams of yore which were known for their Guru-Shishya Parampara. The college can boast of its vast infrastructure, well equipped laboratories for Medical and Non-Medical streams of Science faculty, a big library with SOUL 3.0 software INFLIBNET facility, modern career guidance and placement cell, two units of NSS, two units of Rangers and Rovers, one unit of NCC, Gymnasium, a well furnished girls common room, six well equipped computer labs with internet facilities, two well furnished labs for B.Voc. in Retail management and Hospitality & Tourism, two big playgrounds for sports and other co-curricular activities, Modern Conference Hall and a Canteen.

Keeping in view, the importance of Information Technology, Computer application and Management in the scenario of globalisation, BCA, PGDCA & BBA classes were started from July, 2007 and 2008 respectively under Self Financing scheme. A study centre of IGNOU was alloted to this college in the same year for promotion of academic and professional courses to the students through Distance Education.The college has also introduced MBA from the session 2020-21. The New Science Block is facilitating the students with a new library, a multipurpose Hall and a Computer lab with internet facilities. The college is accredited by NAAC with B-Grade. The College has constituted various societies and clubs which provide platefrom to the students in different fields. One of the integral part of the college is Parent Teachers Association which comes forward to assist developmental activities of the college. This college due to its geographical location is providing higher education to the students of Jaswan Pragpur, Dehra, Chintpurni and Jwalamukhi consituency.

1.1 Vision

To make the College a benchmark of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.

1.2 Mission

To nurture intellectual excellence and social leadership amongst the educators and learners, in order tooutshine in the increasingly competitive globalized world.

Note: The whole Application Process can be seen at **This Link** <= (Click)

2. From the Principal's Desk

Dear Students

The College is a premier co-educational institute in the region and provide quality education in the field of Science, Arts, Commerce, Management and Computer Applications. The College also offers post-graduation in the subjects of Chemistry, Physics, MBA, Commerce, English, Hindi, Economics and post graduate diploma in Computer Application. New courses may be added in the coming session for the benefits for the students with the permission of H.P Government.

This college is one of the oldest college in the state. The College has produced excellent educationist, bureaucrats, leaders, sport persons, army men and prominent citizens. Dedicated and brilliant faculty is always there to make your dreams come true.

The College has well equipped laboratories, well stocked library, canteen, girl's common room, water coolers, multipurpose hall and modern conference hall. In the addition college has many smart class rooms and all are well ventilated. The College campus and class rooms are under CCTV surveillance to provide protective environment to the students.

I hope you will establish healthy tradition and bring laurels to the institution by the hard work and smart approach to the studies so that this institution may be recognised as college of excellence.

I welcome to you all in the portal of this institution.

(Dr. Pramod Singh Patial)
Principal

Note: The whole Application Process can be seen at <u>This Link</u> <= (Click)

3. Guidelines of MHA and MHRD regarding the preventive measures and SOP COVID-19.

Protect Others by Protecting Yourself
Student are required to follow these

Do's	Don'ts
1. Wash your hands with soap and water frequently or use alcohol based hand rub/sanitizer. Wash hands even if they appear to be clean.	1. Don't be in close contactwith anyone, if you are experiencing cough and fever.
2. Wear a mask while you are on the campus.	
3. Cover your nose and mouth with hanker chief/tissue paper while sneezing	2. Don't touch your eyes, nose and mouth.

and coughing.	
4. Throw used tissue napkins into closed bins immediately after use.	
5. See a doctor if you feel unwell (fever, difficult breathing and cough).While visiting a doctor,wear a mask/cloth to cover your mouth and nose.	3. Don't spit in the campus/public places.

If you have signs/symptoms or Covid-19 infection
Please call state helpline number 1070
Avoid participating in large gatherings in the college.

Note: **The whole Application Process can be seen at <u>This Link</u> <= (Click)**

4. Faculty Position

	Total	42	33	09

4.1 Teaching

Sr. No.	Subject	Sanctioned	Filled	Vacant
1	English	4	3	1
2	Economics	2	2	0
3	Pol. Science	1	1	0
4	History	1	1	0
5	Mathematics	3	2	1
6	Phy. Education	1	1	0
7	Hindi	3	2	1
8	Music (Ins)	1	1	0
9	Music (V)	1	1	0
10	Chemistry	5	4	1
11	Physics	6	4	2
12	Botany	2	1	1
13	Zoology	2	2	0
14	Commerce	3	3	0
15	Sanskrit	1	1	0
16	Journalism & Mass Communication	1	1	0
17	Geography	1	1	0
18	Geology	1	1	0
19	Computer Application	1	1	0
20	Sociology	1	0	1
21	Tourism & Travel	1	0	1

4.2 Non-Teaching

Sr. No.	Name of Post	Sanctioned	Filled	Vacant
1	Supdt – I	1	0	1
2	Supdt – II	1	1	0
3	Sr. Asstt.	1	0	1
4	Clerk /JOA	2	1	1
5	Librarian	1	0	1
6	Librarian Attendant	1	0	1
7	Tabla Vadak	1	0	1
8	SLA	2	1	1
9	JLA	3	0	3
10	L.A.	2	1	1
11	Peon/Chowkidar	3	3	0
	Total	18	7	11

5. Staff

FACULTY OF ARTS

Department of English

1. Sh. Karan Singh Pathania (Assoc. Prof.)
2. Dr. Akshay (Asstt. Prof.)
3. Dr. Sharmita Pathania (Asstt. Prof.)

Department of Hindi

1. Smt. Vandana (Asstt. Prof.)
2. Dr. Aarti Kaushal (Asstt. Prof.)

Department of Economics

Note: **The whole Application Process can be seen at <u>This Link</u> <= (Click)**

1. Sh. Brajeshwar Ranaut (Asstt. Prof.)
2. Smt. Kanchan (Asstt. Prof.)

Department of Mathematics

1. Sh. Sanjeev Kumar (Asstt. Prof.)
2. Smt. Sumna (Asstt. Prof.)

Department of Geography

1. Sh. Rajeev Kumar (Asstt. Prof.)

Department of Music I & V

1. Sh. Nirmal Singh (Asstt. Prof.)
2. Smt. Banita (Asstt. Prof.)

Department of History

1. Sh. Jagdeep (Asstt. Prof.)

Department of Political Science

1. Smt. Sunita Sharma (Asstt. Prof.)

Department of Physical Education

1. Sh. Susheel Kumar (Assoc. Prof.)

Department of Sanskrit

1. Dr. Suresh Kumar (Asstt. Prof.)

Department of Sociology

   (Vacant)

Department of J&MC

1. Sh. Dharmender Kumar Singh (Asstt. Prof.)

FACULTY OF COMMERCE

1. Dr. Sultan Jaswal (Assoc. Prof.)
2. Dr. Gulshan Dhiman (Assoc. Prof.)
3. Smt. Nisha (Asstt. Prof.)

FACULTY OF SCIENCE

Department of Botany

1. Mrs. Rohini (Asstt. Prof.)

Department of Chemistry

1. Dr. Swadeep Sood (Assoc. Prof)
2. Sh. Sanjay Sharma (Asstt. Prof)
3. Smt. Anita Kumari (Asstt. Prof.)
4. Sh. Shyam Kalia (Asstt. Prof.)

Department of Computer Science

1. Sh. Vineet Kumar (Asstt. Prof.)

Department of Geology

2. Dr. Laxmi Versain (Asstt. Prof.)

Department of Physics

1. Sh. Sanjeev Jaswal (Asstt. Prof.)
2. Dr. Raman Chaudhary (Asstt. Prof.)
3. Sh. Vikas Dhiman (Asstt. Prof.)
4. Dr. Kapil Sood (Asstt. Prof.)

Department of Zoology

1. Dr. Leena Sharma (Asstt. Prof.)
2. Sh. Pitamber Singh (Asstt. Prof.)

LIBRARY

(Vacant)

Administrative Staff

1. (Vacant) Superintendent – I
2. Sh. Amit Kaushal, Superintendent – II
3. (Vacant) Senior Assistant
4. (Vacant) Clerk
5. Sh. Amit Kumar JOA (IT).

Laboratory Staff

6. Sh. Rajeev Sood – SLA
7. Sh. Surinder Singh – LA

Class-IV

Note: The whole Application Process can be seen at **This Link** <= (Click)

8. Smt. Preeto Devi – Peon cum Chowkidaar
9. Sh. Dalip Singh – Peon cum Chowkidaar
10. Sh. Sanjeev Kumar – Peon cum Chowkidaar

FACULTY OF B.VOC.

Trainer

1. Ashish Dev
2. Anil Kumar

Guest Faculty

3. Amit Bhatia

Non-Teaching Staff B. Voc.

1. Jyoti Rana (MIS)
2. Abhinandan Kumar (L.A.)
3. Pooja Sharma (L.A.)

6. Eligibility

6.1 First Year

1. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the University.
2. Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
3. Provided that the candidates who have passed the qualifying examination with commerce steam shall be given preference in admission to B.Com. programme.
4. Provided that the candidates who have passed qualifying examination with artsstream/humanities shall be given preference in admission to BA programme.
5. Provided that the candidates who have passed qualifying examination with arts stream/humanities/science shall be given preference in admission to B.Voc programme.
6. The Candidate in 1st Year of UG Course will be admitted on the merit basis (percentage of marks/grade obtained in 10+2 examination).
7. The student with compartment case is not eligible for admission.

6.2 Second Year / Third Year

Candidate must have appeared/passed in the Previous Year University Examinations. Other Conditions are as per University Norms.

7. Age Limit

Maximum age limit for admission to B.A./B.Sc./B.Com courses is 23 for male candidates who belong to the general category and 25 years for girls as on 1st July 2022. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor may permit age relaxation up to maximum of 6 months.

8. Reservation of Seats

1	EWS
2	UR
3	UR
4	UR
5	UR
6	UR
7	SC
8	UR
9	UR
10	UR

Note: The whole Application Process can be seen at **This Link** <= (Click)

11	EWS		39	SC
12	SC		40	SP
13	ST		41	ST
14	UR		42	PC
15	UR		43	EWS
16	UR		44	UR
17	UR		45	UR
18	SC		46	SC
19	SP		47	UR
20	CUL		48	UR
21	PC		49	UR
22	EWS		50	UR
23	UR		51	UR
24	UR		52	SC
25	UR		53	ST
26	SC		54	EWS
27	ST		55	UR
28	UR		56	UR
29	UR		57	UR
30	UR		58	UR
31	UR		59	SC
32	EWS		60	SP
33	SC		61	CUL
34	UR		62	PC
35	UR		63	UR
36	UR		64	EWS
37	UR		65	SC
38	CUL		66	UR

Note: The whole Application Process can be seen at **This Link** <= (Click)

67	ST		95	UR
68	UR		96	EWS
69	UR		97	SC
70	UR		98	CUL
71	UR		99	SP
72	SC		100	PC
73	UR		101	UR
74	UR		102	UR
75	EWS		103	UR
76	UR		104	UR
77	UR		105	EWS
78	SC		106	SC
79	SP		107	ST
80	ST		108	UR
81	CUL		109	UR
82	PC		110	UR
83	UR		111	UR
84	UR		112	UR
85	SC		113	SC
86	UR		114	UR
87	UR		115	EWS
88	EWS		116	PC
89	UR		117	SP
90	UR		118	CUL
91	SC		119	SC
92	UR		120	ST
93	ST			
94	UR			

Note: **The whole Application Process can be seen at __This Link__ <= (Click)**

Points Earmarked		
EWS	**1,11,22,32,43,54,64,75,88,96,105,115**	**12**
Sports	19,40,60,79,99,117	06
Cultural	20,38,61,81,98,118	06
SC	7,12,18,26,33,39,46,52,59,59,65,72,78,85,91,97,106,113,119	18
ST	13,27,41,53,67,80,93,107,120	09
PC	21,42,62,82,100,116	06
Total		57

9. Choice Based Credit System (CBCS)

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.

9.1 Bachelor Courses under CBSC:

1. **B. Sc. Life Sciences: (Botany, Zoology and Chemistry.)**
2. **B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/Geology/Computer Science.)**
3. **B.A.**
4. **B.Com**

9.2 Admission under Choice Based Credit System (CBCS) Under RUSA:

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniformgrading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

9.3 Study Courses under Choice Based Credit System:

1 **Discipline Specific Course (DSC) or Core Course (CC):** A course, which should compulsorily be studied by a candidate as a core requirement is termed as aDSC or CC.

2 **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

3 **Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

4 **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

5 **Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC).

6 **AE Compulsory Course (AECC):** "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They are (i) Environmental Science, (ii) English/MIL Communication)

Note: **The whole Application Process can be seen at <u>This Link</u> <= (Click)**

mandatory for all disciplines.

7 **AE Elective Course (AEEC) or Skill Enhancement Course (SEC):** AEEC or SEC coursesare value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills etc. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

9.4 Students Course wise Continuous Comprehensive Assessment (CCA) and Evaluation

All courses involve an evaluation system of students that has the following components:

 a) **Term End Examination:** It is of three hour duration covering whole syllabus of the course and counts for 70% in theory for Arts and Commerce where practical are not involved. For Science and the subjects/courses where practical are involved it is 50% in theory, 20% in practical and 30% in CCA/IA.

 b) **Continuous Comprehensive assessment (CCA):** For determining CCA followingprocedure is applicable:
   a) 5 marks for attendance.
   b) 5 marks for class test to be taken on completion of 40% of syllabus by the class teacher.
   c) 10 marks for house test to be taken on completion of 75% of syllabus.
   d) 10 marks for assignments, tutorials, general behavior of student.

Classroom Attendance – Each student will have to at tend a minimum of 75% Lectures/ Tutorials/ Practical's. A students having less than 75% attendance will not be allowed to appear in the Term End Examination.
   a) Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.

 b) Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.

 c) Provided that exemption from 75% attendance will be given to those participating in prescribedco-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.

 d) Provided further that those getting the exemptions, except for those getting exemptions for co- curricular activities will not be entitled for getting the CCA marks for classroom attendance as given below.

Classroom Attendance Incentive: Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows:

> 75% but < 80% 1 marks
> 80% but < 85% 2 marks
> 85% but < 90% 3 marks
> 90% but < 95% 4 marks
> 95% 5 marks

The registration for the Term End Examination will be done at the time of the enrollment for the course. The fee for the Term End Examination will also collected at that time as decided by the university from time to time.

Note: The whole Application Process can be seen at **This Link** <= (Click)

10. Credit Scheme for B.Sc.

Course	*Credits
==	====
	Theory+ Practical
I. Core Course (6 Credits)	
(12 Courses)	**12X4= 48**
04 Courses from each of the	
03 disciplines of choice	
Core Course Practical / Tutorial*	**12X2=24**
(12 Practical/ Tutorials*)	
04 Courses from each of the	
03 Disciplines of choice	
II. Elective Course (6 Credits)	
(6 Courses)	**6x4=24**
Two courses from each discipline of choice	
Including paper of interdisciplinary nature.	
Elective Course Practical / Tutorials*	**6 X 2=12**
(6 Practical / Tutorials*)	
Two Courses from each discipline of choice	
including paper of interdisciplinary nature	
III. Ability Enhancement Courses	
1. **Ability Enhancement Compulsory Courses (AECC)**	
(2 Courses of 4 credits each)	**2 X 4=8**
Environmental Science English/Hindi/MIL Communication	

Note: The whole Application Process can be seen at **This Link** <= (Click)

2. Skill Enhancement Courses (SEC)   **4 X 4=16**

Total credit= 132

11. Template of Choice Based Credit System in B. Sc.

	Core Courses(12)	Ability Enhancement compulsory courses (AECC)(2)	Skill Enhancement Course (SEC) (2)	Discipline Specific ElectiveDSE (6)
	DSC- 1 A	(English/Hindi/MIL Communication)/ Environmental Science		
	DSC- 1 B			
	DSC- 2 A			
1st Year	DSC- 2 B			
	DSC- 3 A	EnvironmentalScience /(English/Hindi/MIL Communication)		
	DSC- 3 B			
	DSC- 1 C		SEC-1SEC-2	
2nd Year	DSC- 1 D			
	DSC- 2 C			
	DSC- 2 D			
	DSC- 3 C			
	DSC- 3 D			
				DSE-1 A
			SEC-3	**DSE-2 A**
				DSE-3 A
3rd Year				**DSE-1 B**
			SEC-4	**DSE-2 B**
				DSE-3 B

Note: The whole Application Process can be seen at **This Link** <= (Click)

12. Credit Scheme for B.A. / B.Com.

Course	*Credits
	Theory+ Practical/Tutorial
I. Core Course (6 Credits)	
(12 Courses)	**12X4= 48**
Two courses – English	
Two courses – Hindi/MIL	
Four courses – Discipline 1.	
Four courses – Discipline 2.	
Core Course Practical / Tutorial*	**12X2=24**
(12 Practical)	
II. Elective Course (6 Credits)	
(6 Courses)	**6x4=24**
Two courses- Discipline 1 specific	
Two courses- Discipline 2 specific	
Two courses- Inter disciplinary (GE)	
Two courses from each discipline of choice	
And two courses of interdisciplinary nature.	
Elective Course Practical / Tutorials*	**6 X 2=12**
(6 Practical/ Tutorials*)	
Two courses- Discipline 1 specific	
Two courses- Discipline 2 specific	
Two courses Generic (Inter disciplinary)	

Two courses from each discipline of choice including courses of interdisciplinary nature.

III.   Ability Enhancement Courses

    1. **Ability Enhancement Compulsory Courses (AECC)(2 Courses of 4 credits each)**   2 X 4=8

Note: The whole Application Process can be seen at **This Link** <= (Click)

Environmental Science English/Hindi/MIL Communication

2. **Skill Enhancement Courses (SEC) (4 Courses of 4 credits each)**   4 X 4=16

   ***Wherever there is a practical there will be no tutorial and vice-versa.**   **Total credit= 132**

13. Template of Choice Based Credit System in B. A. /B.Com

	Core Courses(12)	Ability Enhancement compulsory courses(AECC)(2)	Skill EnhancementCourse (SEC) (2)	DisciplineSpecific ElectiveDSE (4)	Generic Elective GE (2)
	English-I	EnvironmentalScience			
	Hindi/Sanskrit-I				
1st Year	DSC-1 A				
	DSC-1 B	English Communication			
	DSC-2 A				
	DSC-2 B				
	English/Hindi/MIL-2		SEC-1		
2nd Year	DSC- 1 C		SEC-2		
	DSC- 1 D				
	DSC- 2 C				
	DSC- 2 D				
	Hindi/MIL/ English-2				
			SEC-3	DSE-1 A	**GE-1**
3rd Year				DSE-2 A	
			SEC-4	DSE-1 B	**GE-2**
				DSE-2 B	

Note: The whole Application Process can be seen at **This Link** <= (Click)

14. Subject Combinations for B.A. Ist Year

Groups	Discipline/Subject to be chosen	Remarks
Group-I	Economics/Sanskrit/Physical Education	Select any two groups and then select one subject from each group.
Group-II	Hindi/Geography/Pol. Science	
Group-III	Mathematics/Music/History/Journalism and Mass Communication/Sociology	

Note: History, Pol. Science and Hindi cannot be selected with Math.

Important Instructions

A candidate shall be required to fulfill the following conditions to appear in the annual exams:-

(i)   75% attendance in theory and practical.

(ii)   75% attendance in lectures and seminars.

(iii)   100% submission of assignments.

(iv)   It shall be compulsory to score a minimum of 50% marks (aggregate) in mid-termexamination.

(v)   It shall also be mandatory to participate in activities of subject societies.

For determining CCA for the first, second and third years, the following procedure shall beapplicable:

i)   5 marks for attendance.

ii)   15 marks for class tests and Mid Term Tests.

iii)   10 marks for assignments, tutorials and class performance.

Note: The whole Application Process can be seen at **This Link** <= (Click)

15. List of courses for UG Programme

Various Courses offered are as follows:

15.1 Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry &Hydrocarbons	**CHEM101TH**
			States of Matter, chemical kinetics& Functional organic chemistry	**CHEM102TH**
	Computer Science	DSC	Problem solving using Computer	**COMP101TH**
			Office Automation Tools	**COMP 102TH**
B.Sc.1st Year	Geology	DSC	Physical Geology & Geomorphology	**GEOL101TH**
			Structural Geology and Mineralogy	**GEOL 102TH**
	Mathematics	DSC	Differential Calculus	**MATH101TH**
			Differential Equations	**MATH102TH**
	Physics	DSC	Mechanics	**PHYS101**
			Electricity and Magnetism	**PHYS102**
	Zoology	DSC	Animal Diversity	**ZOOL101**
			Comparative Anatomy & Developmental Biology of Vertebrates	**ZOOL102**
	Botany	DSC	Biodiversity	**BOTA101**
			Plant Ecology & Taxonomy	**BOTA102**
	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	**CHEM201TH**
			Chemistry of main group element,chemical Energetics and Equilibria	**CHEM202TH**

Note: The whole Application Process can be seen at **This Link** <= (Click)

B.Sc.2ⁿᵈ Year		SEC	Basic Analytical Chemistry	**CHEM203**
			Fuel Chemistry & Chemistry ofCosmetics and Perfumes	**CHEM204**
	Computer Science	DSC	Computer System Architecture	**COMP201TH**
			Data base management system	**COMP202TH**
		SEC	PHP Programming	**COMP203TH**
	Mathematics	DSC	Real Analysis	**MATH201TH**
			Algebra	**MATH202TH**
		SEC	Integral Calculus	**MATH309TH**
			Vector Calculus	**MATH310TH**
	Zoology	DSC	Physiology & Biochemistry	**ZOOL201**
			Genetics & Evolutionary Biology	**ZOOL202**
		SEC	Medical Diagnostics	**ZOOL203**
			Apiculture	**ZOOL204**
	Botany	DSC	Plant Anatomy & Embryology	**BOTA201**
			Plant Physiology & Metabolism	**BOTA202**
		SEC	Biofertilizers	**BOTA203**
			Gardening & Floriculture	**BOTA204**
	Physics	DSC	Statistical Thermal Physics	**PHYS201**
			Waves and Optics	**PHYS202**
		SEC	Computational Physics	**PHYS204**
			Electrical Circuits and NetworkSkills	**PHYS205**
	Geology	DSC	Petrology	**GEOL201TH**
			Stratigraphy & Palaeontology	**GEOL202TH**
		SEC	Geochemistry	**GEOL203**
			Fuel Geology	**GEOL204**
	Botany	DSE	Economic Botany & Biotechnology	**BOTA-301**
			Cell and Molecular Biology	**BOTA-303**

Note: The whole Application Process can be seen at This Link <= (Click)

		SEC	Medicinal Botany and EthnobotanyMushroom	**BOTA-306**
			Cultivation Technology	**BOTA307**
	Chemistry	DSE	Polynuclear Hydrtocarbons, Dyes, Heterocyclic compounds,Spectroscopy (UV, IR, NMR)	**CHEM301**
			Polymer Chemistry	**CHEM305**
		SEC	Chemical Technology & Society &Business skills for Chemistry	**CHEM307**
			Pesticide Chemistry &Pharmaceutical Chemistry	**CHEM308**
	Computer Science	DSE	Operating System	**COMP301TH**
			Data Structure and File Processing	**COMP302TH**
		SEC	Software Engineering	**COMP308TH**
	Mathematics	DSE	Linear Algebra	**MATH303TH**
			Complex Analysis	**MATH305TH**
		SEC	Probability And Statistics	**MATH313TH**
			Transportation And Game Theory	**MATH317TH**
	Physics	DSE	Elements of modern physics	**PHYS301TH**
			Nuclear and particle physics	**PHYS304TH**
B.Sc. 3rd Year		SEC	Radiation safety	**PHY307TH**
			Renewable energy and energyharvesting	**PHY310TH**
	Zoology	DSE	Applied Zoology	**ZOOL301TH**
			Reproductive Zoology	**ZOOL302TH**
		SEC	Sericulture	**ZOOL303TH**
			Aquarium fish keeping	**ZOOL304TH**
	Geology	DSE	Applied and Economics	**GEOL303TH**
		DSE	Environment Geology and Geohydrology	**GEOL304TH**
		SEC	Photo Geology and Remote Sensing	**GEOL 301TH**
		SEC	**Himalayan Geology**	**GEOL302TH**

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC-Skill Enhancement Course, GE- Generic Elective

Note: The whole Application Process can be seen at This Link <= (Click)

15.2 Faculty of Arts and Commerce

1ˢᵗ Year

Subject	Subject Title	Course Code		Course Type (CC/AECC/SEC/DSE or DSC /GE-Ior GE-II)
B.Com	Financial Accounting	BC 1.1		**DSC**
	Business Organisation & Management	BC 1.2		**DSC**
	Business Law	BC 1.3		**DSC**
	Business Statistics & Mathematics	BC 1.4		**DSC**
Economics	Principles of Micro Economics-I Principles of	ECONA101A		**DSC**
	Micro Economics-II	ECONA102A		**DSC**
English	English-I Core ENGLISH	ENGCE101		**CC**
	English Literature- 1 (Essays, Stories &Poems) English Literature-	ENGDSC102ENG		**DSC**
	2 (Poems, Short Stories &Essays)	DSC103		**DSC**
	English (Writing Skills)			
		ENGAECC104		**AECC**
Geography	Physical Geography	GEOGP101CC		**DSC**
	General Cartography	GEOGP102CC		**DSC**
Hindi	हिन्दी साहित्य का इतिहास	HIND102		**DSC**
	मध्यकालीन हिन्दी कविता	HIND103		**DSC**
	प्रयोजनमूलक हिन्दी	HIND101		**MIL**
History	History of India from The Earliest times upto 300 A.D.	HIST(A)101		**DSC**
	History of India from 300 to 1206	HIST(A)102		**DSC**
J.M.C.	Principal of CommunicationIntroduction to Radio & TV	BJMCPC101		**DSC**
		BJMCPC102		**DSC**

Note: The whole Application Process can be seen at **This Link** <= (Click)

Music	1. Basic principles of Indian Music & biographies of musician, composers and musicologists 2. Stage Performance Practical 3. Theory of Indian Music general & BiographiesPractical (Viva-Voce) 4. Practical	MUSA101 TH	DSC
		MUSA102PR	DSC
		MUSA103TH	SEC
		MUSA104PR	SEC
Phy. Edu.	Introduction to Physical Education Olympics moment & organizationsTournaments	PED101TH PED102TH	DSC DSC
Pol.Science	Introduction to Political TheoryIndia Government and Politics	POLS101 POLS102	DSC DSC
Sanskrit	संस्कृत काव्य संस्कृत गद्य काव्य नीति साहित्य	SKT-DSC101 SKT-DSC102 SKT-DSC103	DSC DSC MIL
Sociology	**Introduction to SociologySociety in India**	**SOCL101** **SOCL A 102**	**DSC** **DSC**

*DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC-Skill Enhancement Course, GE- Generic Elective

2nd Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/DSE or DSC /GE-I or GE-II)

Note: The whole Application Process can be seen at **This Link** <= (Click)

B.Com	1. Company Law	BC2.1	**DSC**
	2. Income Tax Law and Practice.	BC2.2	**DSC**
	3. Computer Application in Business	BC2.3	**SEC**
	4. Corporate Accounting	BC2.4	**DSC**
	5. Cost Accounting	BC2.5	**DSC**
	6. E-Commerce	BC2.6	**SEC**
Economics	1. Principles of Macro Economics-I	ECONA201	**DSC**
	2. Principles of Macro Economics-II	ECONA202	**DSC**
	(One out of the following)		
	3. Statistical Method-I.	ECONA203	**SEC**
	4. Economics of Rural Development	ECONA204	**SEC**
	(One out of the following		
	5. Statistical Methods-II	ECONA205	**SEC**
	6. Demography	ECONA206	**SEC**
English	1. English-2 Core English	ENGCE-201	**DSC**
	2. British Literature	ENGDSC-202	**DSC**
	3. Literary Cross Currents	ENGDSC-203	**DSC**
	4. AEEC/SEC-1: Creative Writing Book andMedia Reviews	ENGAEEC/SEC204	**AEEC/SEC**
	5. AEEC/SEC2,(translation studies andprincipals of translation	ENGAEEC-SEC205	**AEEC/SEC**
Geography	1. Human Geography	GEOGP201CC	**DSC**
	2. Environmental Geography	GEOGP202CC	**DSC**
	3. Regional Planning and development	GEOGP203SEC	**SEC**
	4. Remote Sensing & GPS	GEOGP204 SEC	**SEC**
Hindi	1. रचना पुंज	HIND 201	**MIL**
	2. आधुनिक हिन्दी कविता	HIND 202	**DSC**
	3. हिन्दी गद्य साहित्य	HIND 203	**DSC**
	4. कार्यालयी हिन्दी	HIND 204	**SEC**
	5. अनुवाद विज्ञान		

Note: The whole Application Process can be seen at **This Link** <= (Click)

History	1. History of India from 1206-1707	HIST203	DSC
	2. History of India from 1707-1950	HIST204	DSC
	3. Historical Tourism	HIST213	SEC
	4. Indian History and Culture	HIST215	SEC
MUSIC	1. Theory of Indian Music, Ancient Granths and Contribution musicologists	MUSA201 TH	DSC
	2. Practical(Stage Performance)	MUSA202PR	
	3. Theory of Indian Music, Mediaval granths and contribution of musician and musicologist	MUSA203TH	SEC
	4. Practical (Value based course)	MUSA204PR	SEC
	5. Presentation and Documentation-1	MUSA205PR	SEC
	6. Presentation and Documentation-1	MUSA206PR	SEC
Phy. Educ	1. Human Anatomy & Physiology	PED201TH	DSC
	2. Sports Psychology	PED202TH	DSC
	3. Sports, Medicine, Physiotherapy&Rehabilitation	PED203TH	SEC
	4. Sports Trainings	PED204TH	SEC
Pol.Science	1. Comparative Govt. & Politics	POLS201	DSC
	2. Introduction to International Relations	POLS202	DSC
	3. Legislative Support	POLS203	SEC
	4. Public opinion and survey Research	POLS204	SEC
Sanskrit	1. संस्कृत नाटक	SKT-DSC-201	DSC
	2. संस्कृत व्याकरण	SKT-DSC-202	DSC
	3. आयुर्वेद के मूल सिद्धान्त	SKT-AEEC-205	SEC
	4. संस्कृत छन्द एवं गायन	SKT-AEEC-206	SEC
Sociology	1. Sociological Theories	SOCL-A201	DSC
	2. Method of Sociological Enquiry	SOCL-A202	DSC
	3. Techniques of Social Research	SOCL-A203	SEC
	4. Sociology of Environment	SOCL-A204	SEC

Note: The whole Application Process can be seen at **This Link** <= (Click)

Journalism	1. Introduction to Advertising and PublicRelations	BJMCPAC201	DSC
	2. New Media Communication	BJMCPAC202	DSC
	3. Reporting, Editing and Feature Writing	BJMCPAS203P	SEC
	4. Skills for New Media	BJMCPAS204P	SEC

3rd Year

Subject	Subject Title		Course Code	Course Type (CC/AECC/SEC /DSE Or DSC /GE-I Or GE-II)
B.Com	Any one of the Following	Human Resource Management	BC 3.1A	**DSE**
		Principals of Marketting	BC 3.1B	**DSE**
		Corporate Governance and Auditing	BC 3.1C	**DSE**
	Any one of the Following	Fundamentals of Financial Management	BC 3.2A	**DSE**
		Goods and Services Tax	BC 3.2B	**DSE**
		Entrepreneurship	BC 3.3	**SEC**
		Principles of Micro Economics	BC 3.4	**GE**
	Any one of the Following	Corporate Tax Planning	BC3.5A	**DSE**
		Banking and Insurance	BC3.5B	**DSE**
		Management Accounting	BC3.5C	**DSE**
		Computerized Accounting System	BS3.5D	**DSE**
	Any one of the Following	International Business	BC3.6A	**DSE**
		Office Management and Secretarial Practice	BC3.6B	**DSE**
		Consumer Protection	BC3.6D	**DSE**
		Fundamentals of Investment	BC3.6C	**DSE**
	`	Personal Selling and Salesmanship	BC3.7	**SEC**
		Indian Economy	BC3.8	**GE**

Note: The whole Application Process can be seen at **This Link** <= (Click)

Economics	1. Public Finance	ECONA310	**SEC**
	2. Money and Banking	ECONA311	**SEC**
	3. Development Economics	ECONA305	**DSE**
	4. International Economics	ECONA306	**DSE**
	5. Indian Economy	ECONA301	**DSE**
	6. Economic History of India 1857-1947	ECONA302	**DSE**
	7. Indian Economy	ECONA314	**GE**
	8. Economy of Himachal Pradesh IndianEconomy	ECONA313	**GE**
English	1. Soft Skills	ENG 303	**DSE**
	2. Academic Writing and Composition	ENG 304	**DSE**
	3. Technical writing	ENG 301	**AEEC/ SECAEEC/**
	4. Business Communication	ENG 302	**SEC**
	5. Literature from Himachal	ENG 305	**GE**
	6. Contemporary India: Women andEmpowerment	ENG 306	**GE**
Geography	1. Geography of India OR Economic Geography	GEOGP303 GEOGP303	**DSE** **DSE**
	2. Disaster management OR Geography of Tourism	GEOGP304 GEOGP304	**DSE** **DSE**
	3. Field Techniques & survey based projectreport practical	GEOGP302	**SEC**
	4. Geographic Information System	GEOGP301	**SEC**
	5. Disaster Risk Reduction	GEOGP305	**GE**
	6. Sustainability & Development	GEOGP306	**GE**

Note: The whole Application Process can be seen at **This Link** <= (Click)

Hindi	1. रंग आलेख एवं रंगमंच अथवा भाषा कम्प्यूटिंग	HIND 301	**SEC**
	2. समाचार संकलन और लेखन	HIND 304	**SEC**
	3. लोक साहित्य–	HIND 305	**DSE**
	4. छायावादोत्तर हिंदी कविता	HIND 306	**DSE**
	5. आधुनिक भारतीय साहित्य	HIND 307	**GE**
	6. सर्जनात्मक लेखन के विविध क्षेत्र	HIND 308	**GE**
History	1. Modern and contemporary world History-I1871-1919	HIST305	**DSE**
	2. Modern and contemporary world History-II1919-1991	HIST307	**DSE**
	3. Indian History and Culture	HIST317	**SEC**
	4. Introduction to Indian Art	HIST319	**SEC**
	5. Women in Indian History	HIST309	**GE**
	6. History of Himachal Pradesh	HIST312	**GE**
Music	1. Value based & Practical Oriented Course forHindustani Music (Vocal/Inst)-III	MUSA301TH	**SEC**
	2. Value based & Practical Oriented Course forHindustani Music (Vocal/Inst)-IV	MUSA302PR	
	3. Theory of Indian Music and study of AncientGranth & Ragas	MUSA303TH	**SEC**
	4. Practical	MUSA304PR	
	5. Theory of Indian Music and Ghrana Tradition(Vocal/Inst)	MUSA305TH	**DSE**
	6. Practical	MUSA306PR	**DSE**
	7. Theory of Indian Music and Folk Music of Himachal Pradesh	MUSA307TH	**GE**
	8. Practical	MUSA308PR	**GE**
Phy. Edu.	1. Specialization in Volley Ball	PED301PR	**SEC**
	2. Specialization in FootBall	PED302PR	**SEC**
	3. Specialization in Kabaddi	PED303PR	**SEC**
	4. Specialization in Athletics	PED304PR	**SEC**
	5. Recreation	PED305TH	**DSE**
	6. Methods of Teaching in Physical Education	PED307TH	**DSE**

Note: The whole Application Process can be seen at **This Link** <= (Click)

	7. Officiating and Coaching	PED308TH	**DSE**
	8. Health Education and Nutrition	PED309TH	**GE**
	9. Yoga	PED310TH	**GE**
Pol. Science	1. Themes in Comp. Pol. Theory	POLS301	**DSE**
	2. Democracy & Government	POLS302	**DSE**
	3. Democratic Awareness with legal literacy	POLS303	**SEC**
	4. Conflict & Peace building	POLS304	**SEC**
	5. Society, Economy, Politics in H.P	POLS305	**GE**
	6. Human rights & Gender Environment	POLS306	**GE**
Sanskrit	1. व्यक्तित्व विकास का भारतीय दृष्टिकोण	SKT-DSE- 301	**DSE**
	2. साहित्यिक समालोचना	SKT-DSE- 302	**DSE**
	3. पातंजल योगसूत्र	SKT-DSE- 303	**GE**
	4. भाषा विज्ञान के मूलभूत सिद्धान्त	SKT-DSE- 304	**GE**
	5. भारतीय रंगशाला	SKT-AEEC/SEC-305	**SEC**
	6. भारतीय वास्तुशास्त्र	SKT-AEEC/SEC-306	**SEC**
JMC	1. Community and traditional media	BJMCPAD301	DSC-1
	2. Introduction to Photojournlism	BJMCPAD-302	DSC-2
	3. Communication Skills	BJMCDAS-301	SEC-1
	4. Film Appreciation	BJMCDAS-302	SEC-2

*DSC- Discipline Specific Core Courses,
DSE- Discipline Specific Elective,
SEC-Skill Enhancement Course,
GE- Generic Elective.

Note: The whole Application Process can be seen at **This Link** <= (Click)

16. Fee Structure for UG Classes

Fee Structure for the Year 2021-2022						
Sr. No.	Description/Sub Head	1st Year		2nd year		3rd year	
		1st Inst.	2nd Inst.	1st Inst.	2nd Inst.	1st Inst.	2nd Inst.
1	Admission fee	25		25		25	
2	Tuition fee	300	300	300	300	300	300
3	Late fee fine	0	0	0	0	0	0
4	Readmission fee	0	0	0	0	0	0
5	Physics	120	120	120	120	120	120
6	Chemistry	120	120	120	120	120	120
7	Botany	120	120	120	120	120	120
8	Zoology	120	120	120	120	120	120
9	Geology	120	120	120	120	120	120
10	A.F.	150	150	150	150	150	150
11	I. Card	10	10	10	10	10	10
12	Geography	90	90	90	90	90	90
13	Musical Vocal	90	90	90	90	90	90
14	Music Instrument	90	90	90	90	90	90
15	JMC	90	90	90	90	90	90
16	Physical Education	90	90	90	90	90	90
17	Duplicate I. Card	0	0	0	0	0	0
18	Computer Math Practical	90	90	90	90	90	90
19	Commerce Practical	90	90	270	270	90	90
20	Continuation fee	0	0	10		10	0
21	University Sport fee	15	0	15	0	15	0
22	Youth welfare fee	15	0	15	0	15	0
23	Uni. Holiday Home fee	1	0	1	0	1	0
24	University Dev.	250	0	0	0	0	0
25	Building Fund	60	60	60	60	60	60
26	Computer Internet Facility	20		20		20	
27	Library Security	100	0	0	0	0	0
28	College Magazine	50	0	50	0	50	0
29	House Exam	40	0	40	0	40	0
30	Medical Aid Fund	6	0	6	0	6	0
31	NCC	10	0	10	0	10	0
32	Student Aid fund	2	0	2	0	2	0
33	Campus Development	10	0	10	0	10	0
34	Book Replacement	25	0	25	0	25	0
35	Cultural Activity	20	0	20	0	20	0
36	Furniture repair	10	0	10	0	10	0
37	Sports fund	120	120	120	120	120	120
38	Youth Red Cross	40		40		40	
39	Scout & Guide/R& R	30	30	30	30	30	30
40	PTA	520	0	520	0	520	0

Himachali bonafide girls are exempted from tuition fee. (Certificate required)

17. PG Programme

The college is running M.A classes in English, Hindi and Economics, M.Sc. Classes in Physics and Chemistry and M.Com Classes. The admission will be conducted as per University Norms.

18. Bachelor of Vocation (B. Voc.)

The college offers the following two *UGC approved 3-Year Degree Programme:*

1. **B. Voc. in Retail Management**
2. **B. Voc. in Hospitality & Tourism**

1) **Salient Features of B.Voc.**

✓ Candidates enrolled for this programme are entitled for **"Kaushal Vikas Bhatta"**@ *1000 per month* as per State Government Policy.

✓ B.Voc. is equivalent to undergraduate (UG) degree at par BA/B.Sc./B.Com of H.P. University, Shimla. After the completion of B.Voc. Programme, the degree will be awarded byH.P. University, Shimla. The students may go for a job or become an entrepreneur, or continue studying for the M. Voc. or they can take admission in any other Master Programmes.

✓ The students can appear in **any competitive exams across the country** i.e. conducted by State Public Service Commission and Union Public Service Commission.

✓ Job oriented skill development training programmes.

✓ Placement Assistance through well-established vibrant placement cell.

✓ A maximum of *40 students* will be admitted to B.Voc. Programme.

2) **Eligibility Conditions**

Admission to the B Voc. Programme will be as per the rules and regulations of the University followed for all Undergraduate Programmes (UG).

3) **About the Bachelor of Vocation (B. Voc.) Degree Programme**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education program as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) degree. This degree Program is unique with the provision of multiple entry and exist at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF).

Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

4) **Certificate/Diploma/Degree Awarded by HP University and Job Opportunities**

NSQF LEVEL	Total Credits required	Normal Duration/ Semester	Exit Points/ HPU Awards	Job Opportunities	
				Retail Management	**Hospitality & Tourism**
4	30	1	Certificate	Sales Associate	Front Office Associate
5	60	2	Diploma	Team Leader	Front Office Executive
6	120	3 & 4	Advanced Diploma	Departmental Manager	Guest Relations Manager
7	180	5 & 6	B. Voc. Degree	Store Manager	Duty Manager

5) **Mode of Selection**

Admission to the B.Voc. Programme in Retail Management and Hospitality & Tourism (1st Semester) will be done purely on the merit in the qualifying examination (10+2).There are three categories of candidates who will be given admission in 1st Semester of the skill-based courses under NSQF.

Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the

Note: The whole Application Process can be seen at **This Link** <= (Click)

skill-based courses under NSQF.

Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.

Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

Note: 25% Seats under B.Voc Programme Preference should be given to candidates with 10+2 Vocational Subject and other eligibility criteria/rules for admission are similar to that for other streams.

6) Course Structure

Hospitality & Tourism

SEMESTER 1 (Level-1)

Semester	Paper	Code No	Title/Subject Name	General/Skill Component	Credits	Total Hrs	Max. Marks
1	General Paper-01	EN111	Learning a Foreign or Local Language including English Language	GC	6	90	100
	General Paper-02	EN 111	Introduction to Tourism-Aviation, Hospitality Industry	GC	6	90	100
		Hospitality	**Total of General Component**		12	180	200
	Skill Paper -01	TH121	Front Desk Operation	SC	4	60	67
	Skill Paper-02	TH122	Basic of Hospitality Service	SC	4	Th 30 PR 60	67
	Skill Paper-03	TH123	Customer query and Complaint Management	SC	4	Th 30 PR 60	67
	Internship Project	TH124	On Job Practical Training and Report	SC	6	180	99
			Total of skill component		18	420	300
B. Voc. Level 4-Certificate (Front Office Associate)			**Total Semester 1**		30	600	500

SEMESTER-II (Level 5)

Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs	Max. Marks
2	General Paper-01	EN211	Tourism Product	GC	6	90	100
	General Paper-02	TH212	Communicative English for Tourism and Hospitality.	GC	6	90	100
			Total of General Component		12	180	200
	Skill Paper -01	TH221	Hospitality and Tourism Products	SC	5	Th 35 PR 75	83
	Skill Paper-02	TH222	Guest handling and Team Management	SC	4	Th 30 PR 50	67
	Skill Paper-03	TH 223	Hospitality Supervisory skills-I	SC	4	Th 30 PR 50	67
	Internship	TH224	On Job Practical Training and Report	SC	5	150	83
			Total of skill component		18	420	300
			Total Of Semester 2		30	600	500
			Total of Semester1		30	600	500
B. Voc. Level 5-Diploma (Front Office Executive)					60	1200	1000

SEMESTER-III & IV (Level-6)

Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs	Max .Marks
3	General Paper-01	TH311	Basic of Tourism Research	GC	6	90	100
	General Paper-02	TH312	Basic of Tourism Management	GC	6	90	100
4	General Paper-01	TH313	Travel Agency Management and Operations	GC	6	90	100
	General Paper-02	TH 314	Environment Science (Common with other Degree Programmes)	GC	6	90	100
			Total of General Component		24	360	400
3&4	Skill Paper -01	TH321	Guest Relations	SC	5	Th 35 PR 50	83
	Skill Paper-02	TH322	Training and Supervision of Front Office Staff	SC	4	Th 30 PR 50	67
	Skill Paper-03	TH 323	Hospitality Supervisory Skills-II	SC	3	Th 30 PR 50	50
	Internship	TH 421	On Job Practical Training and Report	SC	24	740	400
			Total of skill component		36	985	600
			Total of Year 2		60	1345	1000
			Total of Year 1		60	1200	1000
B. Voc. Level 6-Advance Diploma (Guest Relation Manager)					120	2545	2000

Note: The whole Application Process can be seen at **This Link** <= (Click)

SEMESTER-V & VI (Level-7)

Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs	Max. Marks
5	General Paper-01	TH 511	Travel Geography	GC	6	90	100
	General Paper-02	TH 512	Itinerary Preparation	GC	6	90	100
	General Paper-01	TH513	Entrepreneurship in Tourism and Hospitality Industry	GC	6	90	100
	General Paper-02	TH514	Introduction to tourism Marketing	GC	6	90	100
			Total of General Component		**24**	**360**	**400**
5&6	Skill Paper -01	TH521	Hotel Reservation System	SC	2	Th 20 PR 30	34
	Skill Paper-02	TH522	Front Office Management	SC	5	Th 37 PR75	83
	Skill Paper-03	TH523	Hospitality Management	SC	5	Th 37 PR 50	83
	Internship Project	TH621	On Job Practical Training and Report	SC	24	740	400
			Total of skill component		**36**	**989**	**600**
			Total Year 3		**60**	**1349**	**1000**
			Total Year 2		**60**	**1345**	**1000**
			Total Year 1		**60**	**1200**	**1000**
B. Voc.- Degree Level 7(Duty Manager)					**180**	**3894**	**3000**

Passing criterion for Level 4 & 5 ,6 & 7 it is 60% on aggregate skill component Marks

Retail Management

SEMESTER 1 (Level-1)

Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks
1	General Paper-01	RA 111	Business Communication and Personality Development-I	GC	6	90	100
	General Paper-02	RA 112	Fundamentals in accounting and technology (Computer Skills)-I	GC	6	90	100
			Total of General Component		**12**	**180**	**200**
	Skill Paper -01	RA121	Introduction to Retail and Retail Store Operations .Health Safety and Security. Team and Organizational Dynamics.	SC	03	45	50
	Skill Paper-02	RA122	Consumer Buying Behavior and Retail Sales	SC	Th 3 PR 1	Th 45 PR30	67
	Skill Paper-03	RA123	Customer Service and Relationship Management	SC	Th 3 PR 1	Th 45 PR30	67
	Internship Project	RA124	On Job Practical Training and Report	SC	7	210	116
			Total of skill component		**18**	**405**	**300**
B. Voc. Level 4-Certificate (Sales Associate)							

SEMESTER-II (Level 5)

Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks
2	General Paper-01	RA 211	Business Communication and Personality Development-II	GC	6	90	100
	General Paper-02	RA212	Fundamentals in accounting and technology (Computer Skills)-II	GC	6	90	100
			Total of General Component		**12**	**180**	**200**
	Skill Paper -01	RA221	Store Display and Visual Merchandising	SC	Th 3 PR 1	Th 45 PR 30	67
	Skill Paper-02	RA222	Sales Management & Customer Experience Management	SC	Th 4 PR 1	Th 60 PR30	84
	Skill Paper-03	RA223	Organization & Team Dynamics	SC	2	30	33
	Internship Project	RA224	On Job Practical Training and Report	SC	7	210	116
			Total of skill component		**18**	**405**	**300**
			Total Of Semester 2		**30**	**585**	**500**
			Total of Semester1		**30**	**585**	**500**
B. Voc. Level 5-Diploma (Team Leader)			**Total of Year 1**		**60**	**1170**	**1000**

Note: The whole Application Process can be seen at **This Link** <= (Click)

SEMESTER-V & VI (Level-7)							
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks
5	General Paper-01	RA 511	Marketing Management	GC	6	90	100
	General Paper-02	RA 512	Business Statistics	GC	6	90	100
6	General Paper-01	RA 611	Ethics and Corporate Social Responsibility	GC	6	90	100
	General Paper-02	RA 612	Retail Environment	GC	6	90	100
			Total of General Component		24	360	400
5&6	Skill Paper -01	RA521	Retail Store Operations and Sales	SC	Th 4 PR 2	Th 60 PR 60	100
	Skill Paper-02	RA522	Process Compliance, Safety and Security	SC	4	60	67
	Skill Paper-03	RA 621	People ,Process and Profitability Management	SC	Th 5 PR 2	Th 75 PR 60	116
	Internship Project	RA 622	On Job Practical Training and Report	SC	19	570	317
			Total of skill component		36	885	600
			3rd Year Total		60	1245	1000
			2nd Year Total		60	1170	1000
			1st Year Total		60	1170	1000
B. Voc.- Degree Level 7(Store Manager)					180	3585	3000

Passing criterion for Level 4 & 5 is 45% and for Level6 & 7 it is 50% on aggregate skill component Marks

SEMESTER-III & IV (Level-6)							
Semester	Paper	Code No	Subject	General/Skill Component	Credits	Total Hrs.	Max. Marks
3	General Paper-01	RA 311	Communicative English	GC	6	90	100
	General Paper-02	RA 312	Store Operations & Supply Chain Management	GC	6	90	100
4	General Paper-01	RA 411	Environment Science	GC	6	90	100
	General Paper-02	RA 412	Human Resource Management	GC	6	90	100
			Total of General Component		24	360	400
3&4	Skill Paper -01	RA321	Retail Store Operations and Profitability Management	SC	Th 5 PR 2	Th 75 PR 60	116
	Skill Paper-02	RA322	Customer Experience Management	SC	5	75	84
	Skill Paper-03	RA 421	Understanding Leadership	SC	Th 4 PR 2	Th 60 PR 60	100
	Skill Paper -04	RA 422	Team and Organizational Dynamics	SC	4	60	27
	Internship Project	RA 423	On Job Practical Training and Report	SC	14	420	233
			Total of skill component		36	810	600
			2nd Year Total		60	1170	1000
			1st Year Total		60	1170	1000
B. Voc. Level 6-Advance Diploma (Departmental Manager)					120	2340	2000

B. Voc. Lab

Note: The whole Application Process can be seen at **This Link** <= (Click)

7) Fee Structure for B. Voc. in Retail Management and Hospitality & Tourism for the Session

Sr. No.	Detail of Fee / Funds	Amount (in Rs.)
A	**Annual Charges:**	
1.	Admission Fee Per Semester	25.00
2.	Continuation Fee	10.00
3.	Univ. Sports Fund	15.00
4.	Youth Welfare Fund	15.00
5.	Univ. Holiday Home Fund	1.00
6.	Yearly Exams	80.00
7.	Library Security (Refundable)	100.00
8.	Student aid	20.00
9.	Youth Red Cross Fund	40.00
10.	Magazine Fund	50.00
11.	Medical Aid	6.00
12.	NCC Fund	10.00
13.	Book Replacement Fund	25.00
14.	Furniture Repair Fund	10.00
15.	Identity Card	10.00
16.	Cultural Activity Fund	20.00
17.	Computer and Internet Facility Fund	20.00
18.	Campus Beautification and development fund	10.00
19.	Univ. Development Fund Non Subsidized, Subsidized seats	250 (Gen) & 100 (IRDP,BPL)
B	**Monthly Charges:**	
1.	Tuition Fee (Only Boys) Rs. 50/ Month	600.00
2.	Amalgamated Fund @ Rs. 25/month	300.00
3.	Building Fund @ Rs. 10/month	120.00
4.	Rover &Ranger @ Rs. 5 /month	60.00
5.	Sports Fund @ 20/month	240.00
6.	PTA Fund	520.00 (Annually)
C	**Other Charges (Skill Component/ Semester)**	
1.	Skill Component Practical	240.00
2.	Assessment cum Certification Fee charged by Sector Skill Council @ 800 per Semester(No Fee for Semester 4 and 6)	800.00

19. Admission Process

1. The candidate seeking admission in the college has to apply online at

   http://www.gcdhaliara.in

   OR

   https://gcdhaliara.highalteducation.in

2. The students can approach the College **Guidance and Counselling Committee** in case theyfind any difficulty in filling up of the admission form during the college hours.

3. The fresh applicant need to register on the online admission portal and once registered, will use the created user id and password to fill up the application. Then the student will have to pay the prospectus fee.

4. Once submitted, the application will be verified by the admission committee.

Note: The whole Application Process can be seen at **This Link** <= (Click)

5. The merit lists will be displayed as per schedule mentioned in the prospectus.
6. Applicants seeking admission in first year are required to present themselves against the counselling committee as per the scheduled in the merit list.
7. After the approval of counseling applicants are advised to deposit their fee online by using UPIs (BHIM/Google Pay/ PhonePe/ Paytm)/Mobile/Internet Banking/Debit Card. **(Only online mode of application and fee submission is accepted).**

Note: The whole Application Process can be seen at <u>This Link</u> <= (Click Here)

20. Documents Required To Be Uploaded With the Form

1. Matriculation certificate for Date of Birth.
2. 10+2 marks sheet.
3. H.P. Domicile certificate for girl students (for exemption in tuition fee).
4. Minimum 40% disability certificate, sports/cultural quota and category certificate in case of students seeking admission against these seats.
5. Original character certificate from Head of the Institution last attended. In case of private candidates the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor but not older than 6 months from the day of submission of admission form.
6. For seat against the 'single girl child category' an Affidavit proclaiming the same from the parents is to be submitted with the admission form.
7. A student seeking admission from Board/University other than H.P. will have to upload the copy of migration certificate and the original certificate has to be submitted at the time of counselling.
8. Affidavits should be provided wherever applicable.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorized Signatory) should be provided by those seeking relaxation in age/ marks.
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence/ affidavit as proof of his/ her activities during the period of gap.

21. Facilities and Activities in the College

1) Club and Societies

The Students can join one of the following clubs/societies according to his/her interest in the field of choice.

a) Eco Club
b) Red Ribbon Club
c) Literary Society
d) Humanities Society
e) Commerce Society
f) Science Society

2) Celebration of Days

g) World Environment Day   5th June
h) World Yoga Day   21st June
i) World Population Day   11th July
j) Independence Day   15th August
k) Energy Day/Sadbhavna Diwas 20th August

Note: The whole Application Process can be seen at <u>This Link</u> <= (Click)

l) Teachers Day 　　　　　　　5th September
m) Hindi Diwas 　　　　　　　14th September
n) NSS Day 　　　　　　　　　24th September
o) World AIDS Day 　　　　　　1st December
p) Statehood Day 　　　　　　25th January
q) Republic Day 　　　　　　　26th January
r) Science Day 　　　　　　　28th February
s) NCC Day 　　　　　　　　　4th Sunday of November

3) Tutorials / Mentor Groups

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interaction between the teacher and the taught. Teachers-in-charge of each group will provide assistance regarding academics and other activities periodically.

4) NCC & NSS

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

5) Sports

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition.

6) Rovers & Rangers

The College has well organized units of Rovers & Rangers activities.

7) Scholarships

The college has provision for the following scholarships under state and central governmentsponsored scholarships schemes:

1. Post Metric Scholarship Scheme to SC/ST/OBC Students.
2. Dr. Ambedkar post matric scholarship scheme for EBC students.
3. Post matric scheme to students belonging to minority community.
4. IRDP Scholarship.
5. Kalpna Chawla Chhattarviti Yojna.
6. Dr. Ambedkar Post Matric Scholarship for DNT Students.
7. Government of India scholarship for the handicapped students.
8. Poverty cum Merit Scholarship.

Note: - The date of submission of applications for these scholarships will be displayed on the college notice board in due course.

8) Career Guidance and Job Placement

This cell helps students by providing guidance about career options and information about job placements through various Govt. and private agencies. It arranges lectures by experts and concerned officials for selection of better & suitable career options.

9) College Magazine

Note: **The whole Application Process can be seen at <u>This Link</u> <= (Click)**

The College publishes its magazine "*Jyoti Kamal*" annually which provides a forum to the students with a flair for writing.

10) College Library

The college library is having 15000 books in various subjects, magazines, leading dallies and fully computerized and '**N-Listed**' for scholarly content. This programme provides access to journals, e books. Library management software **SOUL-20** has been installed to automate entire house keeping operation of the library. Book Bank gives the facility to poor and helpless students to get the text Books for a semester.

All the students are required to adhere to the following Library rules strictly:

i. All the students on the rolls of the College shall be eligible to become members of the College library.

ii. Every student is entitled to borrow two books for a period of 15 days from the library.

iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.

iv. A fine of Rs. 1/- per day per book will be charged beyond due date of, return of the book.

v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% ofthe original cost will be charged from the student.

vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.

vii. The College also operates a book bank from which text books are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of Rs. 2/- per book}.

Students can get their library security refunded within one year after leaving the College; otherwise the security stands forfeited.

11) Well Equipped Labs

Note: The whole Application Process can be seen at **This Link** <= (Click)

12) PTA

A Parent- Teachers Association was established in 1994 with the objective to have participation of parents for all round development of the institution. The executive committee of PTA is elected during the month of August every year. There is a GeneralBody of P.T.A. comprising:

(i)   Parents or guardians.
(ii) Colleges Teachers.
(iii) The Principal of the college as the patron.

13) OSA

Old student association was established in 2006 with a view of having an interaction between the old and existing students

14) IQAC

For improvement of quality in higher education, the college has an Internal Quality Assurance Cell (IQAC). Important decisions pertaining to the betterment of the college and students are taken by the members of IQAC.

15) CSCA

CSCA is constituted every year as per H.P. University guidelines.

16) IGNOU Study Center

The IGNOU Study center has been established in the college and it provide access to high quality education irrespective of age, occupation or qualification. It will benefit those who want to acquire professional and vocational education at their own pace and time without joining any college and institute. Prospectus for the admission to various programs is available with the study center. The regular students of the college can also join the IGNOU Course simultaneously.

22. Important Instructions

A. General Instructions:

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
3. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
4. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise they would face strict legal action.
5. Scribbling/writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
6. Removing or causing damage to the furniture or window panes, plucking flowers, removing notices, etc. is also a breach of discipline.
7. The following acts also tantamount to indiscipline: holding any meeting/function/party and photography in the premises of the College without prior permission of the Principal.
8. Students should not tamper with the electrical fittings, water fittings etc. in the class-rooms, hostel andin the College campus.
9. Using foul language with any student, teacher or any other employee of the College shall be viewedseriously.
10. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will resultin the confiscation of the cell phone.

B. Leave Rules

Note: The whole Application Process can be seen at <u>This Link</u> <= (Click)

1. Application for any kind of leave on the prescribed proforma should be submitted well in time.
2. Leave up to three days will be sanctioned by the tutor. But in case of a leave for a single period the concerned teacher may be requested.
3. Leave above three days up to six days will be sanctioned by the senior tutor. Leave for more than 6 days will be sanctioned by the HOD on the recommendation of concerned subject teacher/senior tutor.
4. In case of a medical leave for a period of over 6 days, the applicant must produce a medical certificate.
5. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of `100/- and a fine of ` 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

C. Identity Card**:**

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college.
2. Any transaction between students and college is entertained only after production of Identity card. If astudent has to deal with any kind of work related to examination, library, collection/inspection of documents, and one has to produce one's Identity card in order to establish one's identity.
3. Students are not permitted to replace the photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card he/she will be handed over to the police or as the situation may demand. **Students without Identity card are deemed as outsiders.**
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. All the students are directed to collect their identity cards and complete the formalities related to their identity cards within one week of admission.

23. Annual Committees for Session 2022-23*

1	College Steering Committee
	Dr. Sultan Singh Jaswal
	Dr. Swadeep Sood
	Prof. Sushil Kumar
	Dr. Gulshan Kumar Dhiman
	Prof. Karan Singh Pathania
	Dr. Leena Sharma
	Prof. Sanjay Sharma
2	**College Advisory Committee**
	Dr. Sultan Singh Jaswal
	Dr. Swadeep Sood
	Prof. Sanjay Sharma
	Dr. Leena Sharma
	Prof Sanjeev Jaswal
	Dr. Raman Choudhary
	Dr. Shyam Kalia
3	**Anti-Ragging Management**

Note: The whole Application Process can be seen at **This Link** <= (Click)

	Discipline Cum Anti Ragging Committee
	Dr. Sultan Singh Jaswal
	Dr. Swadeep Sood
	Prof. Sushil Kumar
	Dr. Leena Sharma
4	**Anti-Ragging Squads**
	Administrative Block and old Building Area
	Dr. Gulshan Dhiman
	Dr. Suresh Rana
	Dr. Aarti Kaushal
	Prof. Sumna
	New Science Block
	Prof. Brajeshwar Singh
	Prof. Sanjeev Jaswal
	Dr. Raman Choudhary
	Prof. Sharmita Pathania
	Old Science Block
	Dr. Swadeep Sood
	Prof. Sanjay Sharma
	Prof. Rajiv Kumar
	Prof. Shyam Kalia
	Prof. Anita Kumari
	Dr. Luxmi
	College Gate, Ground and Canteen Area
	Prof. Sushil Kumar
	Prof. Karan Singh Pathania
	Prof. Kanchan Ranaut
	Prof. Sunita Sharma
5	**CSCA Advisory Committee**
	Dr. Sultan Singh Jaswal
	Prof. Kanchan Ranaut

	Prof. Rajeev
	Prof. Vandna Rana
6	**Scholarship committee**
	Prof. Pitamber
	Prof. Nisha Rana
	Prof. Sanjeev Thakur
	Prof. Sumna
7	**Equity Initiative Cell**
	Dr. Leena Sharma (Member Secretary)
	Prof. Anita Kumari
	Prof. Vandna Rana
	Prof. Rohini
	Dr . Banita
8	**Remedial Coaching Classes**
	Prof. Rajeev Kumar
	Prof. Shyam Kalia
	Prof. Nisha Rana
	Prof. Sharmita Pathania
	Prof. Kapil Sood
9	**Employee Grievance cell**
	Dr. Swadeep Sood
	Prof. Karan Singh Pathania
	Dr. Leena Sharma
	Dr. Raman Choudhary
	Prof. Rohini
	Sh. Amit Kaushal (Off. Supdt)
10	**Sports Committee**
	Prof. Sushil Kumar
	Dr. Gulshan Dhiman
	Prof. Sanjeev Jaswal

Note: The whole Application Process can be seen at **This Link** <= (Click)

	Dr. Suresh Rana		Dr. Swadeep Sood	
11	**Cultural Committee**		Dr. Leena Sharma	
	Convener :- Dr. Leena Sharma		Prof. Sanjeev Jaswal	
	Group –I		Dr. Raman Choudhary	
	Prof. Vandana Rana		Prof. Laxmi Versain	
	Prof. Rohini	**15**	**Time Table**	
	Prof. Sanjeev Thakur		Dr. Swadeep Sood	
	Group-II		Prof. Sanjeev Jaswal	
	Prof. Rajeev		Prof. Rajeev Kumar	
	Dr. Aarti Kaushal		Prof. Nisha Rana	
	Prof. Nirmal Singh	**16**	**College Development Committee**	
	Prof. Banita		**Repair and Renovation**	
	Group-III		Prof. Brajeshwar Singh	
	Prof. Nisha		Prof. Rajeev Kumar	
	Prof Jagdeep		Prof. Rohini	
	Prof. Suman		Prof. Laxmi	
	Group-IV		Prof. Nirmal Chandel	
	Prof. Sanjeev Jaswal		Prof. Jagdeep	
	Prof. Laxmi Versain		Prof. Banita	
	Prof. Banita		Sh. Amit Singh JOA (Store Incharge)	
12	**Canteen Committee**		**Electricity**	
	Prof. Sanjay Sharma		Prof. Sanjeev Jaswal	
	Prof. Sanjeev Jaswal		Prof. Kapil Sood	
	Prof. Dharmender Kumar Singh		Prof.Sanjeev Thakur	
13	**Campus Beautification Committee**		**Water Supply**	
	Prof. Brajeshwar Singh		Prof. Rajeev Kumar	
	Prof. Rajeev Kumar		Prof. Shyam Kalia	
	Prof. Nirmal Chandel		Prof. Nirmal Chandel	
	Prof. Jagdeep	**17**	**Bus Pass Attestation Committee**	
	Prof. Sanjeev Thakur		**Humanities**	
14	**Science Equipments Purchase Committee**			

Note: The whole Application Process can be seen at **This Link** <= (Click)

	Dr. Suresh Rana	
	Prof. Kanchan Ranaut	
	Prof. Nirmal Singh	
	Commerce	
	Dr. Gulshan Dhiman	
	Prof. Nisha Rana	
	Science	
	Dr. Leena Sharma	
	Dr. Sanjay Sharma	
	Prof. Shyam Kalia	
18	**Library Committee**	
	Prof. Sanjeev Jaswal	
	Prof. Vandana Rana	
	Prof Dharminder Kumar Singh	
	Prof. Sharmita	
19	**UGC Affair & RUSA**	
	Dr. Raman Choudhary	
	Prof Shyam Kalia	
	Prof. Vikas Dhiman	
	Prof. Laxmi Versain	
	Prof. Sanjeev Thakur	
	Prof. Sumna	
20	**General Purchase Committee**	
	Dr. Sanjay Sharma	
	Prof. Shyam Kalia	
	Prof. Sharmita Pathania	
	Prof. Nirmal chandel	
	Prof. Laxmi Versain	
	Prof. Jagdeep	
21	**House Examination /MTT**	

	Dr. Raman Choudhary	
	Prof. Rajeev Kumar	
	Prof. Shyam Kalia	
	Prof. Nisha Rana	
	Prof.Rohini	
	Prof. Nirmal Chandel	
22	**First Aid Committee**	
	Prof. Vandna Rana	
	Prof. Sharmita Pathania	
23	**Public Information Officer**	
	Principal (PIO)	
	Supdt (APIO)	
24	**College Magazine Editorial Board**	
	Dr. Leena Sharma	
	Prof. Sanjeev Jaswal	
	Prof. Kanchan Ranaut	
	Prof. Rajeev Kumar	
	Prof.Nisha Rana	
	Prof. Sharmita Pathania	
	Dr. Aarti Kaushal	
25	**Humanities Society**	
	Prof. Sushil Kumar Prof.	
	Prof. Karan Singh Pathania	
	Prof. Nirmal Singh Chandel	
26	**Commerce Society**	
	Dr. Sultan Singh Jaswal	
	Dr. Gulshan Kumar Dhiman	
	Prof. Nisha Rana	
	Prof. Dharminder Kumar Singh	
	Prof. Vandana Rana	
	Dr. Sharmita Pathania	

Note: The whole Application Process can be seen at **This Link** <= (Click)

	Prof. Kapil Sood
27	**Red Ribbon Club**
	Prof. Rohini Rana
28	**College Property**
	Dr. Raman Choudhary
	Prof. Rajeev Kumar
	Bursar
	Prof. Brajeshwar Singh
29	**Sexual Harassment –Cum-Women Grievance Redressal Cell**
	Dr. Leena Sharma
	Prof. Sunita Sharma
	Prof. Vandana Rana
	Prof. Laxmi Versain
	Dr. Sharmita Pathania
30	**ECO Club**
	Prof. Sanjeev Jaswal
	Prof. Rajeev Kumar
	Dr. Sharmita Pathania
	Prof. Rohini Rana
	Dr. Laxmi Versain
31	**Literary Society**
	Dr. Suresh Rana
	Prof. Vandana Rana
	Dr. Sharmita Pathania
	Dr. Akshey Sharma
32	**Science Society**
	Dr. Swadeep Sood
	Prof. Sanjay Sharma
	Dr. Leena Sharma
	Prof. Pitamber
	Prof. Shyam Kalia

33	**NSS**	
	Prof. Anita Kumari	
	Prof. Jagdeep	
34	**IQAC Cell**	
	Chairperson - Principal	
	Coordinator - Dr. Raman Chaudhary	
	Members - Prof. Rajeev Kumar	
	Prof. Shyam Kalia	
	Prof. Vikas Dhiman	
	Prof. Nisha Rana	
	Prof. Nrimal Chandel	
	External Members –	
	OSA President	
	Nominated Member	
35	**CO-ORDINATORS**	
	IGNOU	Dr. Sultan Singh
	BCA	Dr. Swadeep Sood
	BBA	Prof. Karan Singh Pathania
	MBA	Dr. Raman Chaudhary
	B.Voc	Prof. Rajiv Kumar
	Add-on	Prof. Dharmender Kumar
36	**Admission portal management committee**	
	Prof. Pitamber Singh	
	Prof. Sanjeev Thakur	
	Prof. Vineet Kumar	
37	**Website update committee**	
	Prof. Pitamber Singh	
	Prof. Sanjeev Thakur	
	Prof. Vineet Kumar	

**Vide Letter No. EDN(c) GDC – 1523 Dated:-24.06.2022*

Note: The whole Application Process can be seen at **This Link** <= (Click)

24. Admission Committees

	Humanities		Science (Non-Medical)
1	Prof. Sushil Kumar	1	Dr. Swadeep Sood
2	Prof. Sunita Sharma	2	Dr. Sanjay Sharma
3	Prof. Dharminder Kumar Singh	3	Prof. Sanjeev Jaswal
4	Prof. Rajeev Kumar	4	Prof. Anita Kumari
5	Prof. Vandana Rana	5	Prof. Sanjeev Thakur
6	Dr. Sharmita Pathania		**Display of Merit**
7	Dr. Arti Kaushal	1	Prof. Sanjeev Jaswal
8	Dr. Akshay Sharma	2	Prof. Sanjeev Thakur
9	Prof. Banita Kumari		**Science (Medical)**
	Display of Merit	1	Dr. Leena Sharma
1	Prof. Dharminder Kumar Singh	2	Prof. Pitamber Singh
2	Prof. Rajeev Kumar	3	Prof. Rohini Rana
3	Prof. Nirmal Singh Chandel	4	Prof. Shyam Kalia
	Commerce	5	Prof. Laxmi versain
1	Dr. Gulshan Kumar Dhiman		**Display of Merit**
2	Prof. Kanchan Kumari	1	Dr. Leena Sharma
3	Dr. Suresh Rana	2	Prof. Pitamber Singh
3	Prof. Nisha Rana		**Technical inputs for display of merit list**
4	Prof. Sumna	1	Prof. Vineet Kumar
	Display of Merit		
1	Prof. Nisha Rana		
2	Prof. Sumna Devi		

RAGGING: A PUNISHABLE OFFENCE

PROIDBITION OF RAGGING UNDER H.P.EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT ,2009) defines 'Ragging' as doing any act, by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do an any act or perform something which such student, will not be willing to do in the ordinary course. A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs.50,000 or both. If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal form the college.

College Helpline

Dr. Swadeep Sood	+91-8988003300
Sh. Sushil Kumar	+91-9418080800
Dr. Gulshan Kumar Dhiman	+91-9418038735
Sh. Karan Singh Pathania	+91-9418584777
Sh. Sunita Sharma	+91-9418068147
Sh. Sanjay Sharma	+91-9805016575
Sh. Brajeshwar Singh	+91-8894489910
Dr. Raman Choudhary	+91-9418194189
Dr. Suresh Rana	+91-8894585395
Sh. Shyam Kalia	+91-9418532933
Smt. Anita Kumari	+91-9816245810
Dr. Sharmita Pathania	+91-9418521600
Smt. Sumna Devi	+91-7832973115

TOLL FREE UGC HELP LINE 1800-180-180-5522

Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.

Note: The whole Application Process can be seen at <u>**This Link**</u> <= (Click)